



Oak Ridge Schools

TEACHING AND LEARNING

Teacher Grants Preliminary Application Review

Complete this form and submit a signed copy and a copy of the grant application to dhdillard@ortn.edu. This documentation should be received at least five days prior to the grant application deadline to allow for SAB/Technology Dept. routing.

Name

Date

School

Position

Type of Grant

State

Federal

Other, Please Specify:

Title of Grant

Grant Committee (Who will write and/or contribute to the grant?)

Description of Grant

Grant Submission Deadline

Total Monetary Amount of Grant

School System Impact/Obligation

- *Personnel* (Time, Requirements)

- *Financial* (Matching Funds, In-kind. Etc)

Mark all items that apply:

Monetary amount is equal to or greater than \$5,000

Includes a school system financial obligation

Requires superintendent signature/district approval

This document must have both signatures below if *any technology* is included in the application.

Principal/Supervisor

Grants Administrator, Dr. Kelly Williams

Do not submit the grant application to the granting agency before you receive a signed, approved copy of this document from the Office of Teaching and Learning.