

Linden Lions are Respectful, Responsible, Ready, and Safe!

Location	Respectful	Responsible	Ready	Safe
Hallways	<ul style="list-style-type: none"> • Keep hands and feet to self • Walk quietly on the right side of the hallway • Look but do not touch walls • Work quietly in the hallway • Follow directions • Maintain personal space 	<ul style="list-style-type: none"> • Walk quietly, to the right, and in a straight line when with your class • If walking with others, go no more than 2 by 2 to the right 		<ul style="list-style-type: none"> • Walk facing forward • Watching • Walk on the right side of the hallway • Take the most direct route (teacher approved route) to your destination • Maintain personal space
Stairwells	<ul style="list-style-type: none"> • Walk up/down the stairwell in a line on the right-hand side • Walk quietly in the hallway • Look but do not touch walls • Keep hands to self 		<ul style="list-style-type: none"> • Walk facing forward 	<ul style="list-style-type: none"> • Feet should touch every step • Use railing at all times • Walk without leaning out over the rails

<p>Arrival</p>	<p><u>ALL AREAS</u></p> <ul style="list-style-type: none"> • Follow directions of the adult in your area • Wait for teacher to dismiss your grade level to class <p><u>READING HALLWAY</u></p> <ul style="list-style-type: none"> • Sit silently with your book <p><u>JOGGING CLUB</u></p> <ul style="list-style-type: none"> • Sit down in hallway quietly • Walk down the hallway quietly <p><u>LOBBY</u></p> <ul style="list-style-type: none"> • Sit down in your grade level area • Wait for teacher to dismiss your grade level to class 	<ul style="list-style-type: none"> • When entering from outside the building walk to your area quietly (Cafeteria, lobby, reading hallway) • Follow expectations for your area 	<ul style="list-style-type: none"> • Keep your backpack closed and with you in the lobby, reading hallway, and cafeteria • Listen for your grade level to be dismissed 	<ul style="list-style-type: none"> • Go directly to your location • Walk safely to your location
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<p>Dismissal</p>	<p><u>CAR RIDERS</u></p> <ul style="list-style-type: none"> • Walk quietly to assigned cone • Sit quietly until your name is called • Wait for safety patrol open the car door <p><u>BUS RIDERS</u></p> <ul style="list-style-type: none"> • Walk quietly and directly to the cafeteria 	<ul style="list-style-type: none"> • If attending an after-school club, go directly to the meeting location 	<ul style="list-style-type: none"> • Make sure all materials are in your backpack • Make sure your backpack is closed 	<ul style="list-style-type: none"> • Stay in your bus, car, walk or club area • Keep hands, feet, and objects to self
<p>Field Trips</p>	<ul style="list-style-type: none"> • Listen to directions given by all adults • Listen to and watch the person speaking (guest speaker) 	<ul style="list-style-type: none"> • Follow all bus rules • Keep track of your belongings 	<ul style="list-style-type: none"> • Be prepared to participate in all activities 	<ul style="list-style-type: none"> • Stay with your assigned group at all times
<p>Assembly</p>	<ul style="list-style-type: none"> • Enter and exit quietly • Appropriate applause • Sit quietly during performances • Listen to and watch the person speaking 	<ul style="list-style-type: none"> • Sit on your bottom • Keep your eyes on the performance during assembly 	<ul style="list-style-type: none"> • Eyes on your teachers at dismissal • Watch for the quiet signal (thumbs up) 	<ul style="list-style-type: none"> • Pay attention with eyes and ears

<p>Playground</p>	<ul style="list-style-type: none"> • Share equipment/take turns • Treat others kindly • Use appropriate physical contact when playing games/activities • Hands and feet to self 	<ul style="list-style-type: none"> • Leave all nature items where they are • Slide down the slide on your bottom only • Be aware of others and where they are on the playground • Sit on your bottom on the swing 		<ul style="list-style-type: none"> • Stay in assigned area • Stay within sight of the teacher • Use playground equipment properly • One at a time on the slide • Walk in the areas with mulch/playground equipment
<p>Bus</p>	<ul style="list-style-type: none"> • Speak in an inside voice • Use kind words when speaking to others • Line up quietly when entering the bus • Keep hands, feet, and objects to self 	<ul style="list-style-type: none"> • Follow directions the first time they are given • Accept consequences without arguing or complaining • Allow anyone to sit beside you if allowed (Exceptions - assigned seats) 	<ul style="list-style-type: none"> • Find your seat quickly • Put books/backpacks on your lap • Watch for your bus stop 	<ul style="list-style-type: none"> • Sit in your seat facing forward • Keep hands, heads, and objects in the bus at all times • Keep feet in front of you and pointed toward the floor • At you stop, wait for the bus to stop to walk to the door

<p>Classroom</p>	<ul style="list-style-type: none"> • Look and listen when others are talking • Keep hands, feet, and objects to self • Work quietly without disturbing others • Be kind and encouraging to self and others • Use kind and appropriate language when speaking and responding to others (even when you are upset) 	<ul style="list-style-type: none"> • Do the assigned task at the assigned place and time • Have an organized, neat, and clean workplace • Use school and personal materials properly 	<ul style="list-style-type: none"> • Be prepared for learning with a positive attitude and expected materials 	<ul style="list-style-type: none"> • In an emergency, always follow the adult's directions immediately • Use school equipment as intended • Keep your body and belongings to yourself • Ask permission of an adult to leave the classroom
<p>Technology Devices</p>				

<p>Bathroom</p>	<ul style="list-style-type: none"> • Stay inside your stall when you are using the bathroom • One person in each stall • Respect others' privacy • Be silent 	<ul style="list-style-type: none"> • Flush the toilet when finished • One person at the sink at a time • Go directly to and from the bathroom in a timely manner • Keep the bathroom neat and clean 	<ul style="list-style-type: none"> • Leave the stall door unlocked when finished 	<ul style="list-style-type: none"> • Let your teacher know if there is a problem in the bathroom as soon as you get back to class • Turn water off when finished washing hands • Only three students in the bathroom at one time
<p>Cafeteria</p>	<ul style="list-style-type: none"> • Enter and exit the cafeteria in silence • Listen to all directions from adults • Talk quietly only to the people sitting beside you at your table • Walk quietly through the cafeteria line • Use appropriate manners • Keep hands, feet, and objects to self 	<ul style="list-style-type: none"> • Get all utensils, napkins, and sauces as you walk through the serving line • Stay in the first seat you choose • Use appropriate hand signals • Allow anyone to sit beside you unless you have an assigned seat 	<ul style="list-style-type: none"> • Pick up trash from the floor and table • Wait for directions from your teacher before being dismissed from your table 	<ul style="list-style-type: none"> • If you need to leave your seat, raise your hand to ask permission (Hand signals) • Sit on your bottom with your legs under the table • No sharing food

Linden Elementary School

Major Violations

Violations	Examples	Non-Examples	Definitions
Abusive Language	Swearing or Cursing	Hurtful words, non-profane i.e.: "shut-up", "stupid", etc.	Student engages in swearing or curse words either directed or non-directed towards others.
Fighting	Two or more students punching, hitting, kicking one another.	Non-escalating pushing, shoving, or horseplay. No intent to harm.	Students engage in physical contact with the intent or outcome of causing injury or harm to another or to oneself.
Physical Aggression	One student punching, kicking, slapping, and spitting in with harmful intention. Ex. Slapping someone in the neck (red-necking). A student engaging in self-harm.	Pushing, shoving, horseplay with no harm intended.	Student engages in physical contact with the intent or outcome of causing injury or hurt to another or to oneself.
Defiance/Disrespect/ Insubordination /Non-compliance	Yelling at the teacher or leaving class without permission.	Talking back, not following directions, and not completing class work.	Student engages in blatant disrespect or high intensity defiance.
Lying/Cheating	Cheating on state assessments (TCAP) or required local tests.	Cheating on test, lying to an adult, taking credit for work that is not one's own.	Student engages in behavior that is an effort to misinform or to achieve academic gain.

Harassment/Bullying	Repeated inappropriate comments, touching another student in the private area, making verbal or written threats, making inappropriate innuendos.	Name calling, making faces, eye rolling, sticking out tongue.	Student engages in repeated inappropriate comments or physical contact that makes the receiver feel unsafe, intimidated, or excluded.
Disruption	Yelling, temper tantrum, turning over furniture, throwing an object in anger.	Talking, tapping, repeated noises, out of seat.	Student engages in high intensity behavior that brings learning to a halt and may endanger the safety of that student or another.
Threats	Shaking fist, saying "I'm going to hurt/kill you", making a threat list, drawing violent, harmful pictures	Sticking out tongue, pointing	Student engages in verbal and/or non-verbal communication to achieve benefit or gain from another person.
Property Damage	Breaking classroom items, damage that will have a cost to repair or takes adult intervention to repair or clean.	Breaking pencils, writing on furniture that is easily removed, tearing up paper, or using classroom material inappropriately.	Student engages in damage to school or another's personal property that would require a cost to repair.
Forgery/Theft	Signing school document as a parent or changing grades. Forging or altering note to and from parents. Stealing school property, teacher's property, or items of significant value from a classmate. *Repeated taking of minor items.	Taking minor items from a classmate i.e.: pencils, trinkets, etc.	Student engages in signing documents for their parents and/or is stealing items that do not belong to school, teacher, or that have significant value to their peers.

Vandalism	Break or defacing school items or areas, damage that will have a cost to repair.	Breaking, writing on, or defacing school items that is easily fixed.	Student engages in misuse of property from its intended use that results in a cost to repair.
Weapons	Real or toy guns, knives, or other objects readily capable of causing bodily harm.	Pencils, scissors, etc. when being used properly.	Student engages in the possession of weapons with or without the intent to use them.
Technology Violation	Breaking or causing monetary damage to technology items. Improper use of usernames/passwords, usage of inappropriate websites or wireless programs.	Being rough with technology items, misusing mouse, keyboard, etc. Being off topic with website and wireless programs during lesson.	Student engages in damaging behavior with technology items. Student engages in improper use of websites, wireless programs, usernames/passwords, etc.
Drugs/Alcohol/Tobacco	Alcohol, cigarettes, vaping materials, drugs, or any type of drug paraphernalia.	There are no non-examples. All matters of this type should be referred immediately to the office.	Student engages in the possession of drugs or alcohol, including cigarettes, lighters, or any other drug paraphernalia.

**Repeated means that this behavior has been documented before (DOB).

**Linden Elementary School
Minor Violations**

2022-2023

Violations	Examples	Non-Examples	Definitions
Inappropriate Language	Hurtful words, non-profane i.e.: "shut-up," "stupid," etc.	Swearing or cursing	Student engages in low-intensity inappropriate language
Physical Contact Physical Aggression	Pushing, shoving, horseplay with no harm intended.	Punching, kicking, slapping, and spitting on with harmful intention. Ex. Slapping someone on the neck (red-necking)	Student engages in non-serious, but inappropriate physical contact.
Defiance Disrespect Non-compliance	Talking back, not following directions, not completing class work	Yelling at the teacher, leaving class without permission.	Student engages in brief or low-intensity failure to respond to adult requests.
Disruption	Talking, tapping, repeated noises, out of seat.	Yelling, temper tantrum, turning over furniture, throwing an object in anger.	Student engages in low-intensity disturbance or interference that takes away from the learning environment.
Property Misuse	Breaking pencils, writing on furniture that is easily removed, tearing up paper, using classroom material inappropriately.	Breaking classroom items, damage that will have a cost to repair or takes adult intervention to repair or clean	Student engages in misuse of property from the way in which it was designed, that does not have a cost to repair.
Lying/Cheating	Cheating on a test, lying to an adult, taking credit for work that is not one's own.	Forged or altered notes to or from a parent, repeated cheating.	Student engages in making statements that are known to be untrue.

Technology Violation	Being rough with technology items, misusing keyboard, mouse, etc. Being off topic with website and wireless programs during lessons.	Breaking or causing monetary damage to technology items. Improper use of usernames/passwords, usage of inappropriate websites.	Student engages in the misuse of technology items without monetary damages.
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Theft	Taking minor items from a classmate i.e.: pencils, trinkets, etc.	Stealing school property, teacher's property, or items of significant value from a classmate. Repeated taking of minor items.	Student engages in stealing minor items from peers.
Tease/Taunt	Making faces, rolling eyes, sticking out tongue, name calling.	Threats, repeated bullying, actions that cause another to fear for their safety.	Student engages in brief actions that do not cause the receiver to feel unsafe or intimidated.