

Oak Ridge Schools

Office of the Superintendent



Administrative Procedure 5.602(B)

Title: Staff Time Schedules

June 22, 2021

Loss of Planning Period Compensation

In cases where an additional block is needed to accommodate students' schedule requests at Oak Ridge High School, it may be necessary to request that a teacher teach an additional block. Such requests will only be approved in extreme cases to support students' requests. Agreeing to teach an additional block or class section will be optional, not mandated. Any teacher agreeing to teach an additional block or class section will do so with the understanding that required instructional planning and grading tasks will take place outside of normal work hours. The teacher will receive an additional \$5,000.00 per semester as compensation for teaching an extra block and completing planning and grading duties outside of regular school hours.

Consideration of this potential action must be requested by the building principal in writing and receive initial approval from the Executive Director of Teaching and Learning, the Executive Director of School Leadership, the Executive Director of Human Resources, followed by final approval from the Superintendent of Schools.