

# Oak Ridge Schools

## Office of the Superintendent



# Administrative Procedure 4.212.1

## Remote Instruction

Due to certain events, remote instruction can be used five (5) times a semester for individual classes, schools, or for the district as a whole. For remote instruction to count towards the one hundred and eighty (180) school days, students in kindergarten shall have access to instruction for four (4) hours, and students in grades one through twelve (1-12) shall have access to instruction for six and one-half (6 1/2) hours.

During remote instruction, the district shall provide services required by a student's individual education plan (IEP) and make school meals available in accordance with the school nutrition program.

Teachers shall report daily attendance to the principal for the days that remote instruction is utilized. For students who are absent, Board Policy 6.200 shall be referenced to determine if the absence is excused or unexcused as well as whether any interventions are needed to address student absences.

### **DANGEROUS OR EXTREME WEATHER CONDITIONS**

A school district may require an individual class, school, or the district as a whole to utilize remote instruction in times of dangerous or extreme weather conditions. Parent(s)/guardian(s) shall be notified if the school district decides to transition to remote instruction.

### **OUTBREAK OF ILLNESS**

A school district may require an individual class, school, or the district as a whole to utilize remote instruction in the event of a serious outbreak of illness. The Superintendent of Schools shall use their discretion to decide if a class or school should be placed on remote instruction. The Chief Communications Officer shall notify parent(s)/guardian(s) of the students who are transitioning to remote instruction because of exposure or potential exposure to an illness.

### **ADMINISTRATION OF ASSESSMENTS**

A school district may require an individual class, school, or the district as a whole to utilize remote instruction on days that the school administers end-of-course (EOC) assessments or a post-secondary assessment. The students who will be required to transition to remote instruction for that day will be notified at least 24 hours prior to the administration of the assessment. Students who are participating in the assessment will be required to take the assessment in person.